



## **SPECIAL CITY COUNCIL ADVISORY COMMITTEE MEETING**

**February 28, 2023**

### **Minutes**

A meeting of the City Council Advisory Committee (CCAC) was called to order by Chair Gary Schwary on the above date. Present were Chair Gary Schwary, Committee Members Sarah Lee, Monica Marroquin, Gregorio Pulido, and Stephanie Wells. Staff included Development Services Director Robert Dalquest, Housing Manager Diane Cotto, and Housing Coordinator Lizzet Avalos. Also in attendance was Frank Perez of LDM & Associates.

1. **Call to Order:** 5:02 p.m.
2. **Roll Call:** Gary Schwary, Sarah Lee, Monica Marroquin, Gregorio Pulido, and Stephanie Wells.
3. **Oral Communications:** None.
4. **Business Items:** Approval of Meeting Minutes from September 21, 2022

Committee Chair Schwary made a motion to approve the minutes. The minutes were approved unanimously.

### **5. Old Business:**

NONE

### **6. New Business:**

#### **6 A. FISCAL YEAR (FY) 2023-24 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - FUNDING RECOMMENDATION PROCESS**

Frank Perez of LDM & Associates gave a presentation on the CDBG Year 2023-24 Program which is on file in the City Clerk's office.

Committee Chair Schwary asks for clarification that the monies are not "use it or lose it" and that the funding gets rolled forward.

Gary Schwary gives guidance to the committee that funding recommendation levels will be adopted at the March 14, 2023 Special City Council Committee Meeting and that members should come to that meeting familiar with the requests and ready to hear their applicants presentation prior to making funding decisions.

Discussion was held as to which applicants are first-time applicants. Development Services Director gave additional details regarding the business assistance programs in Downtown Upland. Committee members asked for clarification of terminologies, process questions, and schedules.

Chair Schwary invited Mayor Pro Tem Garcia to address the Committee. Mayor Pro Tem Garcia requested that the committee members consider the percentage of funding that each applicant in will spend within the community rather than outside of the community. Chair Schwary commented that this should be considered as a priority.

**7. City Manager Comments:** None

Chair Schwary confirmed the committee had no more questions and adjourned the committee meeting.

**8. Adjournment:** Adjourned 5:34 p.m.

**Next Meeting:** June 7, 2023, or as needed.

**Submitted By:** \_\_\_\_\_

  
Michael Blay, City Manager

**Approved:** March 14, 2023